



Minutes of the Directors Meeting

Date: February 15, 2018

Location: President House Mudge Island

Call to order: At 6:00 pm

Roll call of Directors:

Directors Present: Phil Martin, Susanne Jakobsen, Doug MacDonald, John Cameron, Wayne Schneider and Laura Sheldon. Steve Russell joined at 6:10 pm.

Participating by phone: Bob Thornton, Mike Matthews

Directors Absent with regrets: None

Confirmation of a quorum: Quorum was attained with 9 present.

Declaration of conflict of interest: Potentially

Director Russell regarding the Nigel Stoodley request, and Director Sheldon regarding the selection of Wharfinger.

Approval of the minutes of January 8, 2018:

It was moved and seconded to adopt the minutes of the December 7, 2017 MCYC Directors Meeting as circulated. Carried.

Correspondence and Secretary's report:

- a) The transfer of the Easterbrook membership is still pending. Papers have been sent to the buyers but have so far, not been returned.
- b) Two transfers were completed last month. The Prasad membership transferred to Cheryl and Edwin Coppard, and the Orton membership transferred to Pete and Sandy Alexander. All papers have been executed and all fees paid.

After discussion it was **Moved and Seconded** to accept and welcome Cheryl and Edwin Coppard, and Pete and Sandy Alexander as members. **Carried**

- c) Copy of the January 2018 newsletter.
- d) Copies of the Directors indemnity insurance sent to all directors
- e) Letter from Dave and Yvonne Baier regarding the mess left by someone at the ramp. Specifically, one of our members cleaned the bottom of their boat

at the top of the boat launch. It was a huge pile of mussels that have rotted leaving a terrible smell. The offending member was contacted and did clean up the mess with apologies. The Secretary was directed to remind members in the next newsletter that they are responsible for cleaning up any mess made, either at the docks, parking lot or launch area.

- f) Letter from Trish Egeli asking about changing the names on their two memberships
- g) Letters from two members, Schick and Johnston, advising that they felt our docks to be extremely dangerous owing to algae growth.
- h) We heard from three members regarding our solicitation for input regarding the metal strips on the tie up railings. Members Terry Windecker and Janet Bakewell asking that they be removed and Member Laura Sheldon asking that they stay
- i) Letter from Nigel Stoodley asking for temporary relief of the 4 day residency regulation. Moved to New Business.

After discussion it Was **Moved and Seconded** to adopt the Secretary's Report. **Carried.**

Treasures report:

The Treasurer gave a financial report for the period ending January 31st, 2018. After discussion, it was **Moved and Seconded** to adopt the Treasurers report for the period ending January 31st 2018. **Carried.**

Maintenance report:

The Maintenance Director provided a report on our facilities. It was reported that the end finger was damaged in the last storm. Steve also spoke about needing a different method of attaching the fingers to the main docks, as well as a better system of attaching the hard points on the main finger. This inflexibility may be contributing to damage. He reported that the docks have been power washed and recommended that we power wash the docks each year as a point of regular maintenance.

A discussion was held regarding the input received from members regarding the metal anti-theft strips on the top of the tie up rails. In addition to these members concerns, the Directors were made aware that indications of rot have been discovered under the metal security strips.

It was **Moved and Seconded** to remove all of the metal strips from the docks. **Carried.**

It was **Moved and Seconded** to adopt the Maintenance Directors report. **Carried.**

Business arising from the minutes:

- a) Wharfinger Sub-Committee Report. Moved to Special Executive Session.
- b) Report on the Boat insurance requirement given by the Secretary and the Treasurer. In response to directions given at the last meeting, the Secretary and the Treasurer gave a very detailed report about the advice we have received with respect to what our insurance covers, what it doesn't, and the

requirements for individual insurance for members. By general consensus it was decided to make a detailed report at the next AGM regarding the entire insurance issue.

- c) Report from the Treasurer regarding the status of 2018 annual fees paid to date. Susanne gave three reports on this subject.
 - a. As at today's date, we have 5 members with outstanding fees owing. Norris and Stark are multiple years in arrears with actions already in progress. The others are McGrath, Koch and Easterbrook/Ryan. The last is a membership transfer that is in process.
 - b. Discussion regarding late fee penalties and interest charges. Our regulations already provide for a \$100.00 penalty for any member found to be in violation of any of our regulations. Annual fees are stipulated in the regulations to be paid by January 10th of that fee year. By general consensus it was decided to adopt this as a new policy for 2019. We will advise members at the AGM as well as in the invoices sent out late in 2018.
 - c. Interest on late fees. Given it had been a while since this discussion was held, and understanding that we have a number of new Directors on the Board, the subject was revisited. Our current rate is 2% per month compounding. A discussion was held on whether to increase this amount. By general consensus it was decided to keep the interest charges at 2% per month compounding.
- d) Update on our new website. The website is coming along great. We have uploaded most of our documents, pictures etc. We are working through the members area, creating usernames and passwords for all members. Once that is done and a bit more tinkering, we can go live.
- e) Dock replacement. After the Maintenance report, the Board opted to take a more global look at our docks, rather than simply replace broken pieces. We will seek professional guidance about what exactly what we need to make our docks safe and secure. A report will hopefully be ready for next meeting.
- f) Survey of our MCYC property. It was reported that one of members, Richard Brooks is a surveyor, and has assisted in finding most of our property pins. We have a couple more to go but are getting there. Thanks to Richard, Susanne and Mike.
- g) WCB Coverage. Susanne reported that we have secured WCB coverage for our Wharfinger once appointed.
- h) Wharfinger Phone. We have also purchased a mobile phone for the Wharfingers use. This phone is for MCYC business only. The new number is 250-755-6753. This will be the contact point for any Wharfinger enquiries and will be sent out in the next newsletter.

New Business for the good of the membership:

- a) Request from Nigel Stoodley seeking temporary relief of regulation 14, (the 4-day rule). After discussion it was **Moved and Seconded** to deny Mr.

Stoodley's request. **Carried.** The Secretary will notify Mr. Stoodley tomorrow.

- b) A discussion was held about having a fire extinguisher at hand at the docks. After discussion it was **Moved and Seconded** that we purchase a fire extinguisher for the docks. **Carried.**
- c) Proposal to amend Rule 14 during the winter months. Put over to next month
- d) Duties of Directors session. Put over to next month.

Special Executive Session:

- a) Wharfinger report. For this session Director Sheldon was excused from the meeting owing to a conflict of interest.

The Sub-Committee Chair reported that the Committee had met and interviewed both Candidates, Laura Sheldon and Jack Noddin. Each were asked the same 17 questions, each question with a scoring of 1-3 points. (1 lowest, 3 highest) The questions were divided into three categories, Contact and Availability; Knowledgeability of Regulations and Policies; and Scenario based Questions. Both candidates interviewed very well each exhibiting detailed knowledge and understanding of our regulations and the workings of a private marina.

After the interviews the Committee, Chair Susanne Jakobsen, Steve Russell and Doug MacDonald, reviewed the scoring results. Once these results were tabulated, candidate Noddin was shown to have scored marginally higher.

The Sub-Committee made a recommendation that Jack Noddin be appointed as our Wharfinger, commencing March 1, 2018. Additionally, that this appointment would be reviewed after a six-month period.

The Board of Directors had several questions of the Sub-Committee about the process. After all questions were satisfactorily answered, it was **Moved and Seconded** to adopt the Sub-Committees recommendations. **Carried.**

Next Meeting Date: To be determined

Adjourn:

Respectfully Submitted,

Phil Martin, President.

Doug MacDonald, Secretary.